

DRAFT

**Squire Canyon Community Services District
Board of Directors
October 6, 2009 Meeting Minutes**

DRAFT

Please Note: The Board meets quarterly. It is the policy of the District to mail out draft Minutes prior to the next Board Meeting to provide information re issues & decisions made. Every attempt will be made to also include agenda items for the next meeting but please understand that additional items may be placed on the agenda after this mailing but no less than 72 hours before the regular Board meeting & posted at the mailbox at 1 Squire Canyon Road. You are strongly encouraged to attend Board meetings in order to observe and participate first hand. These Minutes are in draft form therefore subject to Board approval at their next meeting Tuesday at 7:30 pm, **January 5, 2010** at the Avila Beach Community Center, 191 San Miguel Road in Avila Beach.

Board Members present: Mike Nunno, Carol Capito, Tom Murphy. Steve Budke

Board Members absent: John Schug

Staff present: Kit Carter, General Manager/Secretary/Treasurer

Community: One resident

President Mike Nunno welcomed everyone and called the meeting to order.

Board Member Announcements:

President Nunno announced that Patricia Martin volunteered to create a website for the District & directed staff to work with her, providing documents for posting such as Agendas & Minutes. Re the report of illegal disposal of chemicals turned out to be unfounded. Director Budke will meet with Crosby & Cindrich re a biannual audit for FY's 2007-08 & 2008-09.

Minutes:

Motion to approve as corrected: Murphy; Second, Capito; all ayes.

Public Comments:

None

Treasurer's Report:

Received & filed with a balance of \$37,259.80.

Review & Approval/Ratification for payment of Invoices:

Motion to approve: Capito ; Second, Murphy; all ayes.

Correspondence:

A Proposal for two projects was received from Cal Fire for emergency ingress & egress routes & for fire/fuel breaks within the CSD service area. Staff is to arrange for a presentation at the next meeting.

General Manager's Report:

No report.

Board Action Items

Draft District Codes

Resolution 09-04 adopted to approve a portion of the Codes & staff directed to have published a summary of the remaining Code in preparation for approval at the next meeting & to advise County Planning that SSCSD has adopted this document.

Note: these Codes are akin to By-Laws, setting forth guidelines for administration of the District.

Future Board Meeting Schedule

Received and filed.

Meeting adjourned

Motion by Capito, second by Murphy; all ayes.

Note: Meetings are held on a quarterly basis; on the first Tuesday of the month with the next four meetings in 2010 as follows: Jan 5, April 6, July 6, & Oct 5.

**The next regular Board meeting will be at 7:30 pm, Tuesday, January 5, 2009
at the Avila Beach Community Center, 191 San Miguel Street, Avila Beach, California**

Tentative Action Items for next meeting: District Code (by-laws), presentation by Cal Fire re projects to facilitate emergency ingress/egress and to create fire/fuel breaks, and Proposed Road Work.