

**Squire Canyon Community Services District  
Board of Directors  
1 Squire Canyon  
San Luis Obispo, CA 93401  
(805) 544-4011  
[www.squirecanyoncsd.com](http://www.squirecanyoncsd.com)**

**November 5, 2013 Special Meeting Minutes**

**Please Note:** The Board meets quarterly. It is the policy of the District to mail out draft Minutes prior to the next Board Meeting to provide information regarding issues and decisions made. **\*\*If you would prefer to have your copy of the minutes sent electronically (via email) instead of U.S. Mail, please contact the District Manager, John Eulberg at [jfesbs@gmail.com](mailto:jfesbs@gmail.com) and request to be added to the electronic distribution list. This will help the District save on the cost of printing and mailing. Thank you.**

You are strongly encouraged to attend Board meetings in order to observe and participate first hand. These Minutes are in draft form therefore subject to Board approval at their next meeting: Tuesday, **January 7, 2014** at 7:30 pm at the Avila Beach Community Center, 191 San Miguel in Avila Beach.

**Board Members present:** Mike Nunno, Tom Murphy, Steve Fiant, Chris Johnson

**Board Members absent:** None

**Staff present:** Lonnie Lepore, Interim General Manager/Secretary /Treasurer, John Eulberg

**Community:** 3 Members

President Mike Nunno called the meeting to order at 7:30 pm.

Public Comments

None.

Consent Items

None.

**Board Action Items**

A. Director Vacancy

On October 1, 2013 Director Budke submitted his resignation from the Board, thus creating a vacancy on the Board of Directors. On October 17, 2013 President Nunno posted a Notice of Vacancy, and the notice was mailed and/or email to District residents. All potential candidates were to submit applications on or before November 1, 2013 as an appointment must be made by December 1, 2013. One application was received, by District resident Ms. Lara Lehmer.

***A motion was made by President Nunno to approve the application for appointment received by Lara Lehmer as the new director for a term ending December of 2014. The motion was seconded by Vice President Murphy and passed unanimously.***

Staff directed Interim Manager Lepore to administer the Oath of Office, and to process paperwork with SLO County as required.

B. Contract for General Manager & Treasurer Services

In July of 2013 the District retained Wallace Group to provide interim management services for the District to help in its transition to a more permanent management solution. The District advertised the position in early October. President Nunno reviewed all of the applications received, and conducted

several interviews. President Nunno's recommendation was to hire John Eulberg Small Business Services. Mr. Eulberg discussed his qualifications and provided the Board with a copy of his Management and Consulting Agreement.

***A motion was made by Vice President Murphy to enter into contract with John Eulberg Small Business Services. The motion was seconded by Director Johnson and passes unanimously.***

C. Fraud Investigation

A status update was provided to the Board. The case has been transferred to Detective Scott of the San Luis Obispo County Sheriff's office for further investigation. The Board has chooses not to submit a claim to SDRMA at this point, but recognizes this may be an option at some point.

Public Comment

None

Additional Discussion

A. Road Repair Work

There was much discussion on the possibility of completing some substantial road work in the very near future. A special meeting will be scheduled to approve the expense to complete a chip-type overlay over the entire district roadway.

B. Fire Safe Council Chipping Event

President Nunno has secured a \$5,000 grant to participate in the 2013 Squire Canyon Area Chipping Event. The specifics of this event will be discussed at the special meeting as well.

C. District Website

President Nunno directed Mr. Eulberg to work with the new webmaster on updating the Districts website. It was strongly suggested by both President Nunno and Interim Manager Lepore that this activity should happen ASAP.

Adjourn

A special meeting was scheduled for Tuesday, November 12, 2013 at 7:30pm at the Avila Beach Community Center. There being no further business, the meeting was adjourned at 8:33p.m. The next regular meeting of the Squire Canyon Community Services District will be held on Tuesday, January 7, 2014 at 7:30pm at the Avila Beach Community Center – 191 San Miguel, Avila Beach, CA.

APPROVED AS TO FORM:

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Michael Nunno  
President, Board of Directors  
Squire Canyon Community Services District

Respectfully submitted,

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Lonnie E. Lepore  
Secretary, Board of Directors