

**Squire Canyon Community Services District  
Board of Directors  
1 Squire Canyon  
San Luis Obispo, CA 93401  
(805) 544-4011**

[www.squirecanyoncsd.com](http://www.squirecanyoncsd.com)

**April 5, 2011 Meeting Minutes**

**Please Note:** The Board meets quarterly. It is the policy of the District to mail out draft Minutes prior to the next Board Meeting to provide information regarding issues and decisions made. **\*\*If you would prefer to have your copy of the minutes sent electronically (via email) instead of U.S. Mail, please contact the District Manager, Lonnie Lepore at [lonniel@wallacegroup.us](mailto:lonniel@wallacegroup.us) and request to be added to the electronic distribution list. This will help the District save on the cost of printing and mailing. Thank you.**

You are strongly encouraged to attend Board meetings in order to observe and participate first hand. These Minutes are in draft form therefore subject to Board approval at their next meeting: Tuesday, **July 5, 2011** at 7:30 pm at the Avila Beach Community Center, 191 San Miguel in Avila Beach.

**Board Members present:** Carol Capito, Tom Murphy, Steve Fiant, Steve Budke

**Board Members absent:** Mike Nunno

**Staff present:** Lonnie Lepore, General Manager/Secretary /Treasurer

**Community:** 4 members

Vice President Tom Murphy welcomed everyone and called the meeting to order at 7:32pm.

Public Comments

Residents and members of the Board would like to remind everyone that individual property owners are responsible for the maintenance and upkeep of their property frontages along the District roadway. This includes the maintenance and trimming of any trees and or/shrubbery that may impact visibility to other drivers on the road. This is a safety concern and should be taken seriously by all residents.

Consent Items

*A motion was made by Director Fiant to approve all consent items A-E as presented. The motion was seconded by Director Budke and passed unanimously.*

Board Action Items

- A. CSDA Board of Directors – Call for Nominations – Seat C  
The CSDA Bylaws Committee is looking for members who are interested in serving for the 2011-2014 term. The deadline for receiving nominations is May 27, 2011. No nominations were made at this time.
- B. SDRMA Board of Directors – Nomination of 2011 Election  
SDRMA is looking for members who are interested in serving for the 2012-2015 term. The deadline for receiving nominations is May 4, 2011. No nominations were made at this time.
- C. Proposed Assessments for Fiscal Year 2011-12  
The proposed increase in assessments for this fiscal year (2011/12) is 2% for each zone of benefit. Annual assessments are currently the only source of revenue for the District. This 2% increase would generate an additional \$587.64 in revenue for District for the year.

**Zone 1: Indian Knobb** – increase of 2%, \$572.22 to \$583.66 per parcel, an increase of \$11.44 per parcel per year.

**Zone 2: Squire Canyon** - increase of 2%, \$286.10 to \$291.82 per parcel, an increase of \$5.72 per parcel per year.

**Zone 3: Administration Fee** – increase of 2%, \$85.82 to \$87.54 per parcel, an increase of \$1.72 per parcel per year.

*A motion was made by Director Capito to adopt resolution No. 2011-01, initiating the Fiscal Year 2011-12 special taxes with a 2% increase. The motion was seconded by Director Budke and passed unanimously.*

The proposed assessment is subject to final approval at the July 5, 2011 meeting. Public input is welcome at these meetings.

D. Proposed Draft Budget for Fiscal Year 2011-12

A draft budget for Fiscal Year 2011-12 was presented for review and consideration. This budget reflects the 2% increase in revenues that would be generated by the special assessments.

*A motion was made by Director Fiant to preliminarily approve the Fiscal Year 2011-12 Draft Budget, authorize notification of a public hearing and to return for adoption of the final budget at the July 5, 2011 meeting. The motion was seconded by Director Capito and passed unanimously.*

The proposed budget is subject to final approval and adoption at the July 5, 2011 meeting. A public hearing will be conducted, and comments may be received from now until the close of this public hearing.

E. 320 Squire Canyon Road Culvert Repair

There have been concerns raised by multiple residents in the community regarding the erosion at the culvert/drain at 320 Squire Canyon. The concerns are in regards to the culvert, creek and roadway conditions. This location needs to be stabilized to avoid further loss or damage, and to help prevent a road closure or washout during a heavy rain event.

*A motion was made by Director Budke to authorize President Nunno and Vice President Murphy to proceed with repairs at 320 Squire Canyon Rd with the use of Ed Crye Construction, at a cost not to exceed \$4,000.00. The motion was seconded by Director Capito and passed unanimously.*

F. 2011 Road Work

The Board provided an update on the weed spraying that has been done throughout the District to date. There was also discussion between the Board and residents regarding future improvements and planning for a major capital expense. A suggestion was made that the Board consider some long term capital improvement projects, and then return to the next meeting with some project ideas and funding mechanisms to accomplish these goals. The understanding is that this will be a long process regardless of the project(s) proposed, but that the sooner the Board starts talking about it, the more likely they will be to find and gain support from the Community.

Adjourn

There being no further business, the meeting was adjourned at 8:20p.m. The next regular meeting of the Squire Canyon Community Services District will be held on Tuesday, July 5, 2011 at 7:30pm at the Avila Beach Community Center – 191 San Miguel, Avila Beach, CA.

Items for next meeting:

- Adopt Assessments for Fiscal Year 2011-12
- Public Hearing and Adoption of Budget for Fiscal Year 2011-12

APPROVED AS TO FORM:

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Michael Nunno  
President, Board of Directors  
Squire Canyon Community Services District

Respectfully submitted,

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Lonnie E. Lepore  
Secretary, Board of Directors

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