

**SQUIRE CANYON COMMUNITY SERVICES DISTRICT**

1 Squire Road, San Luis Obispo, California 93401

(805) 835-3163

[www.squirecanyoncsd.com](http://www.squirecanyoncsd.com)

**AGENDA FOR BOARD OF DIRECTORS MEETING**

**Tuesday, July 5, 2022, 7:30 PM**

Avila Beach Community Services District Office, 100 San Luis Street, Avila Beach, California

**PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, MEMBERS OF THE BOARD OF DIRECTORS, STAFF AND PUBLIC MAY PARTICIPATE IN THIS MEETING VIA TELECONFERENCE AND/OR ELECTRONICALLY.**

**ZOOM MEETING:** <https://us02web.zoom.us/j/8347246822>

**Meeting ID: 834 724 6822      Password: No Password Required**

**BY PHONE: 1-408-638-0968      Meeting ID: 834 724 6822**

**1. CALL TO ORDER:**

**2. ROLL CALL:**

| <b>Board Members</b>        | <b>Staff</b>                |
|-----------------------------|-----------------------------|
| Steve Fiant, President      | Brad Hagemann, GM           |
| Keith Falerios, Director    | Jeff Minnery, Legal Counsel |
| Fernando Campos, Director   |                             |
| Elizabeth Cziraki, Director |                             |
| Zack Scott, Director        |                             |

**3. ANNOUNCEMENT OF CLOSED SESSION ITEM**

**A. Public Comment on closed session item**

**B. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE §54956.9(d)(1):**

Existing Litigation - Nielsen v. Squire Canyon CSD

**C. Return to open session and announcement regarding action taken if any.**

**4. PUBLIC COMMENT:**

Any member of the public may address the Board relating to any matter within the Board of Director's jurisdiction, provided that the matter is NOT on the Board's Agenda. Presentations are limited to three (3) minutes or otherwise at the discretion of the Board President. Please note that pursuant to the Brown Act, the Board of Directors can only take action on those items specifically listed on the Agenda.

4. **CONSENT ITEMS:**

These items are approved with one motion. Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

- A. Approval of Minutes for April 5, 2022 Regular Board Meeting
- B. Review and Approval of Warrant Register
- C. Financial Report

5. **MANAGER'S REPORT:** Oral Report

6. **BUSINESS ITEMS:**

- A. **Resolution No. 2022-01:** Adopting fiscal year 2022/2023 Assessment rates and authorizing the special assessment for road maintenance and improvements within the District. **Board Action Required.**
- B. **Fiscal Year 2022/2023 Budget:** Consider adoption of the FY 2022/23 District Budget. **Board Action Required.**
- C. **Resolution No. 2022-02:** Requesting consolidation of SCCSD biennial election with the November 8, 2022 Consolidated General Election. **Board Action Required.**
- D. **Road Repair and Maintenance:** Status Report on Repair and Maintenance Projects and Board Consideration of New Projects. **Possible board action.**

7. **DIRECTOR/MANAGER COMMENTS:** This is the time for introduction of any items that the Directors may wish to consider for the next meeting or to ask questions of staff.

8. **ADJOURNMENT**

The next regular meeting will be held on Tuesday, October 4th , 2022, at 7:30 pm at the Avila Beach Community Services District office, 100 San Luis Street, Avila Beach, California and/or via Zoom depending on the COVID-19 Governing Orders.

**Squire Canyon Community Services District**  
**Board of Directors**  
**1 Squire Canyon**  
**San Luis Obispo, CA 93401**  
**(805) 227-6392**  
[www.squirecanyoncsd.com](http://www.squirecanyoncsd.com)

**April 5, 2022 Regular Meeting Minutes**

**Please Note:** The Board meets quarterly. It is the policy of the District to post draft minutes to our web site prior to the next Board Meeting to provide information regarding issues and decisions made. **\*\*If you would like to have your copy of the agenda sent electronically (via email), please contact the District General Manager, Brad Hagemann at [hagemann.associates@gmail.com](mailto:hagemann.associates@gmail.com) and request to be added to the electronic distribution list.**

These Minutes are in draft form and subject to Board approval at their next meeting.

**1. Call to Order:** President Fiant called the meeting to order at 7:34 PM.

**2. Roll Call: Board Members present:** President Fiant, Director Campos, Director Cziraki and Director Scott  
**Board members absent:** Director Falerios  
**Staff present:** Brad Hagemann, General Manager. Jeff Minnery, District Counsel

**3. Announcement of Closed Session:** No public comments on the Closed Session Item. The Board took no reportable action on the Closed Session Item.

The Board returned to open session at approximately 7:45 PM.

**4. Public Comments:** There were no public comments on items not on the Agenda.

**5. Consent Items:**

- A. Approval of Minutes for the January 4, 2022, Regular Board meeting.
- B. Review and Approval of Warrant Register
- C. Financial Report

After some Board discussion and an opportunity for public comment, **President Fiant moved to approve the consent agenda, Director Campos seconded and motion carried unanimously 4-0 with one Director absent.**

**6. Manager's Report:** GM Hagemann provided a brief oral report.

**7. Business Items:**

**A. Road Repair and Maintenance:** The Board discussed and reviewed projects that are approved and/or in progress. No formal action taken.

**B. Assessment Rates for FY 2022/23:** After discussion and an opportunity for public comment, the Board directed the GM to include the typical 2% increase in the Assessment Rates to attempt to keep pace with the construction cost increases. GM will bring this item back for consideration at the July 5<sup>th</sup>, 2022, Board meeting.

**C. District By-Laws and Code:** The Directors briefly discussed the existing By-Laws and District Code. The Directors will review and bring any comments/recommendations back to the Board at a future meeting.

**7. Director Comments:** Brief comments by several Directors.

**Adjourn**

There being no further business, the meeting was adjourned at 8:40 PM. The next regular meeting of the Squire Canyon Community Services District will be held on Tuesday July 5, 2022, at 7:30 PM.

APPROVED AS TO FORM:

\_\_\_\_\_  
Steve Fiant  
President, Board of Directors  
Squire Canyon Community Services District

Respectfully submitted,

\_\_\_\_\_  
Brad Hagemann  
General Manager/Secretary

**Squire Canyon Community Services District  
Warrant Register-Checking**

April 6 through July 5, 2022

| Date                                 | Num | Name                            | Memo                                                                  | Credit          |
|--------------------------------------|-----|---------------------------------|-----------------------------------------------------------------------|-----------------|
| <b>1000 · Cash Summary</b>           |     |                                 |                                                                       |                 |
| <b>1004 · Checking-Heritage Oaks</b> |     |                                 |                                                                       |                 |
| 04/29/2022                           |     |                                 | Service Charge                                                        | 2.00            |
| 05/31/2022                           |     |                                 | Service Charge                                                        | 2.00            |
| 07/05/2022                           | 871 | Adam, Moroski, M, C & Green,... | Inv #s 57496 (Mar 2022); 57719 and 20 (April 2022) & 58014 (May 2022) | 1,722.50        |
| 07/05/2022                           | 872 | NDIC Inc.                       | Invoice #28762                                                        | 225.00          |
| 07/05/2022                           | 873 | SDRMA                           | Liability - Member # 7103 FY 2022_23                                  | 2,824.92        |
| 07/05/2022                           | 874 | Hagemann and Associates         | General Mgr Apr, May & Jun 2022 Inv # 1189                            | 1,125.00        |
| Total 1004 · Checking-Heritage Oaks  |     |                                 |                                                                       | 5,901.42        |
| Total 1000 · Cash Summary            |     |                                 |                                                                       | 5,901.42        |
| <b>TOTAL</b>                         |     |                                 |                                                                       | <b>5,901.42</b> |

7:39 PM

06/28/22

Accrual Basis

**Squire Canyon Community Services District**  
**Balance Sheet**  
As of July 5, 2022

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|                                       | <u>Jul 5, 22</u> |
|---------------------------------------|------------------|
| <b>ASSETS</b>                         |                  |
| Current Assets                        |                  |
| Checking/Savings                      |                  |
| 1000 · Cash Summary                   |                  |
| 1004 · Checking-Heritage Oaks         | 6,121.63         |
| 1005 · Savings-Heritage Oaks          | 66,771.89        |
|                                       | <hr/>            |
| Total 1000 · Cash Summary             | 72,893.52        |
|                                       | <hr/>            |
| Total Checking/Savings                | 72,893.52        |
|                                       | <hr/>            |
| Total Current Assets                  | 72,893.52        |
|                                       | <hr/>            |
| <b>TOTAL ASSETS</b>                   | <b>72,893.52</b> |
|                                       | <hr/> <hr/>      |
| <b>LIABILITIES &amp; EQUITY</b>       |                  |
| Equity                                |                  |
| 3000 · Opening Balance Equity         | 38,686.94        |
| 3200 · Retained Earnings              | 40,104.00        |
| Net Income                            | -5,897.42        |
|                                       | <hr/>            |
| Total Equity                          | 72,893.52        |
|                                       | <hr/>            |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b>72,893.52</b> |
|                                       | <hr/> <hr/>      |

# Squire Canyon Community Services District Income & Expenditures

April 6 through July 5, 2022

|                                             | 1-ZONE 1, INDIAN KNOB | 2-ZONE 2, SQUIRE CANYON | 3-ZONE 3, ADMINISTRATIVE | TOTAL           |
|---------------------------------------------|-----------------------|-------------------------|--------------------------|-----------------|
| Ordinary Income/Expense                     |                       |                         |                          |                 |
| Income                                      |                       |                         |                          |                 |
| 4000 · Income Summary                       |                       |                         |                          |                 |
| 4001 · Assessments Collected                | 3,113.09              | 3,365.49                | 1,935.16                 | 8,413.74        |
| 4005 · Interest Income                      | 0.00                  | 0.00                    | 2.44                     | 2.44            |
| <b>Total 4000 · Income Summary</b>          | <b>3,113.09</b>       | <b>3,365.49</b>         | <b>1,937.60</b>          | <b>8,416.18</b> |
| <b>Total Income</b>                         | <b>3,113.09</b>       | <b>3,365.49</b>         | <b>1,937.60</b>          | <b>8,416.18</b> |
| Expense                                     |                       |                         |                          |                 |
| 5000 · Administrative Overhead              |                       |                         |                          |                 |
| 5002 · Bank Service Charges                 | 0.00                  | 0.00                    | 8.00                     | 8.00            |
| 5005 · Insurance                            | 0.00                  | 0.00                    | 2,824.92                 | 2,824.92        |
| 5030 · Professional Fees                    |                       |                         |                          |                 |
| 5030.03 · Legal Services                    | 0.00                  | 0.00                    | 1,722.50                 | 1,722.50        |
| 5030.04 · Management                        | 0.00                  | 0.00                    | 1,125.00                 | 1,125.00        |
| <b>Total 5030 · Professional Fees</b>       | <b>0.00</b>           | <b>0.00</b>             | <b>2,847.50</b>          | <b>2,847.50</b> |
| 5035 · Web Site Expense                     | 0.00                  | 0.00                    | 225.00                   | 225.00          |
| <b>Total 5000 · Administrative Overhead</b> | <b>0.00</b>           | <b>0.00</b>             | <b>5,905.42</b>          | <b>5,905.42</b> |
| <b>Total Expense</b>                        | <b>0.00</b>           | <b>0.00</b>             | <b>5,905.42</b>          | <b>5,905.42</b> |
| <b>Net Ordinary Income</b>                  | <b>3,113.09</b>       | <b>3,365.49</b>         | <b>-3,967.82</b>         | <b>2,510.76</b> |
| <b>Net Income</b>                           | <b>3,113.09</b>       | <b>3,365.49</b>         | <b>-3,967.82</b>         | <b>2,510.76</b> |

**RESOLUTION No. 2022-01**  
**A RESOLUTION OF THE BOARD OF DIRECTORS**  
**OF THE SQUIRE CANYON COMMUNITY SERVICES DISTRICT**  
**TO CONFIRM THE 2022-2023 FISCAL YEAR SPECIAL ASSESSMENT FOR**  
**ROAD MAINTENANCE WITHIN THE DISTRICT AND DIRECTING STAFF**  
**TO FORWARD THE SPECIAL ASSESSMENT TO THE COUNTY AUDITOR**  
**FOR COLLECTION**

**WHEREAS**, the Squire Canyon Community Services District (“District”) became effective February 27, 1981 by election and Resolution of the Board of Supervisors of the County of San Luis Obispo, and under the authority of the Cortese-Knox-Hertzberg Local Reorganization Act of 2000 (Government Code § 56000 et seq.); and

**WHEREAS**, by said Resolution and the resulting election, the Squire Canyon Community Services District, pursuant to Government Code §61100(l) is authorized to exercise the following services:

Acquire, construct, improve, and maintain streets, roads, rights-of-way, bridges, culverts, drains, curbs, gutters, sidewalks, and any incidental works. A district shall not acquire, construct, improve or maintain any work owned by another public agency unless that public agency gives its written consent; and

**WHEREAS**, the residents within Squire Canyon Community Services District voted to establish a special assessment as part of the above referenced election to finance the services more particularly described in the above Recitals for each parcel upon formation of the District and shortly thereafter created three zones of benefit each with its own assessment, a policy which continues to the present.

**NOW THEREFORE, BE IT RESOLVED, DECLARED, DETERMINED**  
**AND ORDERED BY THE BOARD OF DIRECTORS OF THE SQUIRE CANYON**  
**COMMUNITY SERVICES DISTRICT AS FOLLOWS:**

1. That the Recitals set forth hereinabove are true, correct and valid.
2. That the Squire Canyon Community Services District Board of Directors hereby confirms and imposes a special tax at the rate of Zone 1(Indian Knob): \$818.18 per parcel, Zone 2: \$462.42 per parcel, and Zone 3: \$106.68 per parcel for Fiscal Year 2022/2023 as identified in Exhibit “A” attached hereto and incorporated herein by this reference.
3. That said special tax shall be collected at the same time and in the same manner as other taxes levied and collected by the County of San Luis Obispo pursuant to Government Code §61115(b).



4. The District to reimburse the County of San Luis Obispo its standard collection costs.

**PASSED AND ADOPTED by the Board of Directors of the Squire Canyon Community Services District this 5th day of July, 2022 by the following vote:**

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED:**

\_\_\_\_\_  
Steve Fiant, President  
Board of Directors

**ATTEST:**

\_\_\_\_\_  
Brad Hagemann,  
General Manager/Secretary



**SQUIRE CANYON COMMUNITY SERVICES DISTRICT  
FISCAL YEAR 2022-2023 BUDGET**

|                                                      | Total Balance | Indian Knob | Squire Canyon | Administrative | Proposed FY<br>22/23 Budget |
|------------------------------------------------------|---------------|-------------|---------------|----------------|-----------------------------|
| Est. Ending Balance June 30, 2022                    | \$ 78,700     | \$ 30,000   | \$ 35,000     | \$ 13,700      |                             |
| <b>REVENUE</b>                                       |               | Zone 1      | Zone 2        | Zone 3         |                             |
| FY 22/23 Assessment Revenue                          |               | \$ 13,520   | \$ 14,585     | \$ 8,425       | \$ 36,530                   |
| Interest Income                                      |               |             |               |                | \$ 15                       |
| Total Revenue                                        |               |             |               |                | \$ 36,545                   |
| <b>BUDGETED EXPENDITURES</b>                         |               |             |               |                |                             |
| General Manager                                      |               |             |               |                | \$ 4,000                    |
| Legal                                                |               |             |               |                | \$ 3,000                    |
| LAFCO Membership                                     |               |             |               |                | \$ 100                      |
| CSDA Dues                                            |               |             |               |                | \$ 200                      |
| Auditor                                              |               |             |               |                | \$ 2,000                    |
| Election Fees                                        |               |             |               |                | \$ 250                      |
| Postage                                              |               |             |               |                | \$ 25                       |
| Webmaster & Web Site                                 |               |             |               |                | \$ 250                      |
| Insurance (SDRMA)                                    |               |             |               |                | \$ 2,825                    |
| Office Supplies/Misc                                 |               |             |               |                | \$ 100                      |
| Total Admin Expenses                                 |               |             |               |                | \$ 12,750                   |
| Difference Between Admin Rev and Admin Exp           |               |             |               |                | \$ (4,325)                  |
| Total Admin Overhead                                 |               |             |               |                | \$ 12,750                   |
| Professional Services                                |               |             |               |                |                             |
| FY 21/22 Repair (actual)                             |               | \$ 2,000    | \$ 1,500      |                |                             |
| FY 22/23 Proposed Repair                             |               | \$ 10,000   | \$ 10,000     |                | \$ 20,000                   |
| Paving Sinking Fund                                  |               |             |               |                |                             |
| Total Expenditures                                   |               |             |               |                | \$ 32,750                   |
| <b>ALLOCATION TO/FROM RESERVES FOR MAJOR REPAIRS</b> |               |             |               |                | \$ 3,780                    |
| Projected Year End Fund Balance                      | \$ 82,495     |             |               |                |                             |

NOTES:

**Squire Canyon Community Services District**  
**Income & Expenditures**

July 2021 through June 2022

|                                        | 1-ZONE 1, INDIAN KNOB | 2-ZONE 2, SQUIRE CANYON | 3-ZONE 3, ADMINISTRATIVE | TOTAL     |
|----------------------------------------|-----------------------|-------------------------|--------------------------|-----------|
| Ordinary Income/Expense                |                       |                         |                          |           |
| Income                                 |                       |                         |                          |           |
| 4009 · Donations                       | 5,000.00              | 0.00                    | 0.00                     | 5,000.00  |
| 4000 · Income Summary                  |                       |                         |                          |           |
| 4001 · Assessments Collected           | 13,017.92             | 14,073.39               | 8,097.45                 | 35,188.76 |
| 4005 · Interest Income                 | 0.00                  | 0.00                    | 12.26                    | 12.26     |
| Total 4000 · Income Summary            | 13,017.92             | 14,073.39               | 8,109.71                 | 35,201.02 |
| Total Income                           | 18,017.92             | 14,073.39               | 8,109.71                 | 40,201.02 |
| Expense                                |                       |                         |                          |           |
| 5000 · Administrative Overhead         |                       |                         |                          |           |
| 5002 · Bank Service Charges            | 0.00                  | 0.00                    | 46.00                    | 46.00     |
| 5003 · CSDA                            | 0.00                  | 0.00                    | 200.00                   | 200.00    |
| 5010 · LAFCO Dues                      | 0.00                  | 0.00                    | 90.30                    | 90.30     |
| 5030 · Professional Fees               |                       |                         |                          |           |
| 5030.03 · Legal Services               | 0.00                  | 0.00                    | 2,910.00                 | 2,910.00  |
| 5030.04 · Management                   | 0.00                  | 0.00                    | 3,000.00                 | 3,000.00  |
| Total 5030 · Professional Fees         | 0.00                  | 0.00                    | 5,910.00                 | 5,910.00  |
| Total 5000 · Administrative Overhead   | 0.00                  | 0.00                    | 6,246.30                 | 6,246.30  |
| 5500 · Road Repair & Maintenance       |                       |                         |                          |           |
| 5510 · Tree Trimming & Removal         | 2,000.00              | 1,500.00                | 0.00                     | 3,500.00  |
| Total 5500 · Road Repair & Maintenance | 2,000.00              | 1,500.00                | 0.00                     | 3,500.00  |
| Total Expense                          | 2,000.00              | 1,500.00                | 6,246.30                 | 9,746.30  |
| Net Ordinary Income                    | 16,017.92             | 12,573.39               | 1,863.41                 | 30,454.72 |
| Net Income                             | 16,017.92             | 12,573.39               | 1,863.41                 | 30,454.72 |

**Squire Canyon Community Services District**  
**Balance Sheet**  
**As of June 30, 2022**

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|                                       | Jun 30, 22       |
|---------------------------------------|------------------|
| <b>ASSETS</b>                         |                  |
| Current Assets                        |                  |
| Checking/Savings                      |                  |
| 1000 · Cash Summary                   |                  |
| 1004 · Checking-Heritage Oaks         | 12,019.05        |
| 1005 · Savings-Heritage Oaks          | 66,771.89        |
| Total 1000 · Cash Summary             | 78,790.94        |
| Total Checking/Savings                | 78,790.94        |
| Total Current Assets                  | 78,790.94        |
| <b>TOTAL ASSETS</b>                   | <b>78,790.94</b> |
| <b>LIABILITIES &amp; EQUITY</b>       |                  |
| Equity                                |                  |
| 3000 · Opening Balance Equity         | 38,686.94        |
| 3200 · Retained Earnings              | 9,649.28         |
| Net Income                            | 30,454.72        |
| Total Equity                          | 78,790.94        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b>78,790.94</b> |

# SQUIRE CANYON COMMUNITY SERVICES DISTRICT

## Resolution No. 2022-02

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SQUIRE CANYON COMMUNITY SERVICES DISTRICT REQUESTING CONSOLIDATION OF THEIR BIENNIAL ELECTION WITH THE NOVEMBER 8, 2022 CONSOLIDATED GENERAL ELECTION

**WHEREAS**, an election shall be conducted on November 8, 2022 for this District pursuant to the Uniform District Election Law commencing with Elections Code Section 10500; and

**WHEREAS**, pursuant to Elections Code Section 10555, said election may be consolidated with any other elections pursuant to Part 3,(commencing with Section 10400); and

**WHEREAS**, the Board of Directors requests the San Luis Obispo County Board of Supervisors consolidate this District's General District Election with any other election which may be held on the same day;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors, as follows: The Board of Supervisors of San Luis Obispo County is hereby requested to consolidate the General District Election of this District to be held on November 8, 2022, with all other elections held on the same date. This request is made pursuant to Section 10555 and 10400, et seq of the California Elections Code. The Board of Directors agrees to reimburse, upon presentation of a bill, the County of San Luis Obispo in full for the services performed relating to this election.

**ON MOTION** of Director \_\_\_\_\_, seconded by  
Director \_\_\_\_\_, and on the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

The foregoing resolution is hereby adopted this 5th day of July, 2022.

\_\_\_\_\_  
Steve Fiant, PRESIDENT

Attest:

\_\_\_\_\_  
Brad Hagemann  
SECRETARY TO BOARD



COUNTY OF SAN LUIS OBISPO  
OFFICE OF THE CLERK-RECORDER

*Elaina Cano - County Clerk Recorder*

*Melissa Lile - Deputy Director-Registrar*

*Melanie Foster - Deputy Director-Clerk-Recorder*

May 6, 2022

Squire Canyon Community Services District  
1 Squire Canyon Rd  
San Luis Obispo, CA 93401

Dear District Secretary:

Pursuant to California Elections Code Section 1303(b), your district's biennial election will be held on Tuesday, November 8, 2022. In connection with this election the items listed below must be acted upon by the district board of directors and submitted to our office by the deadlines set in accordance with the enclosed Calendar of Events.

1. Notice to County Elections Official - Elective Offices to be Filled (enclosed)
2. A map of your district's boundaries (even if they have not changed)
3. A resolution by the board of directors requesting consolidation with the November 8, 2022, Consolidated General Election (sample enclosed)

To prepare for the nomination period, Items 1 and 2 above must be filed with our office by **Friday, July 1, 2022**. Item 3 above shall be filed with our office no later than **Friday, August 12, 2022**; however, if possible, it would be appreciated if your resolution could be submitted by July 22, 2022. If you are planning on putting a measure on the ballot, along with the offices to be filled, please contact our office immediately.

Included is a list of the terms which are to be filled at the upcoming election according to our records. Please review your district's information and notify us immediately if this information is incorrect.

Thank you in advance for your cooperation for providing the required information in a timely manner.

Sincerely,

A handwritten signature in cursive script that reads "Elaina Cano".

**SPECIAL DISTRICT CALENDAR OF EVENTS  
NOVEMBER 8, 2022, CONSOLIDATED GENERAL ELECTION**

| DATE/DEADLINE                                                                                         | EVENT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>July 6, 2022</b><br>E-125 days<br>EC §§10509, 10522                                                | <b>District Secretary</b> completes and delivers to the County Elections Official, the Notice of Elective Offices to be filled, along with the map of the district's boundaries.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>JULY 11 - AUG 10, 2022</b><br>E-120-90 Days<br>EC Code §12112<br><br>EC §12113                     | <b>County Elections Official</b> shall publish the Notice of Election for each district containing: <ol style="list-style-type: none"> <li>1. The date of the election</li> <li>2. The office for which candidates may file</li> <li>3. The qualifications for office</li> <li>4. Location where candidates may file for office and the deadlines</li> <li>5. Statement regarding appointments EC §10515</li> </ol> In addition, the County Election Official, shall, by a general press release, set forth the offices to be filled and a telephone number to call for information.<br><br><b>County Elections Official</b> shall deliver a copy of all published notices to the District Secretary for posting in the district office.                                                                                                                              |
| <b>JULY 18 - AUG 12, 2022</b><br>E-113-88 Days<br>EC §§10510, 10603<br><br>HNC §6053<br><br>EC §10515 | <b>Nomination Period</b> - Candidates file declaration of candidacy forms and other related nomination documents with the County Elections Official. No person may file papers for more than one district office at the same election.<br><br>Candidates for Harbor Commissioner must file nomination papers signed by 25 to 50 registered voters within the District.<br><br><b>Insufficient Nominees</b> - if by the close of nominations for a given office, there are insufficient or no nominees, and a petition requesting an election has not been filed, the district will not hold an election. Those candidates who filed Declarations of Candidacy will be appointed in-lieu of election by the Board of Supervisors. Upon recommendation of the District, the Board of Supervisors will make appointments where no candidates filed the requisite papers. |
| <b>AUG 12, 2022</b><br>E-88 Days<br>EC §§10403                                                        | <b>Last day</b> for districts to file their resolutions requesting consolidation of their election with the November 8, 2022, General Election with the County Elections Official.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>AUG 13 - AUG 17, 2022</b><br>E-87-83 Days<br>EC §10604                                             | <b>Extended Filing Period</b> - If an incumbent officer does not file a declaration of candidacy by August 12th, any person <b>other than the incumbent</b> , may file between these dates. The extension is not applicable if there is no incumbent to be elected.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>AUG 15, 2022</b><br>E-85 Days<br>EC §13307(3)                                                      | <b>Last Day</b> for a candidate to withdraw their Statement of Qualifications. Once filed, the statement cannot be changed, only withdrawn. <b>If the office has a filing extension, the last day to withdraw the statement of qualifications is August 18th.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>DEC 6, 2022</b><br>EC §10554                                                                       | <b>Term of Office begins.</b> Prior to taking office, each elective officer shall take the official Oath of Office.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>JAN 3, 2023</b><br>HNC §§6050, 6055, 6056                                                          | <b>Term of Office for Harbor Commissioners</b> begins at noon. Prior to taking office, each commissioner shall take the official oath and execute any bond required by the principal act.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

\* Denotes a date that falls on a County holiday or weekend. Deadline extends until the next business day.  
 EC = Election Code      HNC = Harbors and Navigation Code      (E-) = Election Day Minus





# Incumbent List by District

## District Range: CS32 to CS32

Incumbent

Regular & Alt  
Phone Numbers

Term of  
Office

Begin & End  
Term Dates

### CS32 Squire Canyon Community Services District

#### 4330 Squire Canyon Community Services District DIRECTOR

4330 - 0 Janna Gayle Lloyd

Res Addr: 337 Squire Canyon Rd  
San Luis Obispo, CA 93401

Mail Addr:

Incumbent - Elect..... No  
Residence County..... Yes  
Appointed/Elected..... Appointed To Vacan  
Party.....  
Incumbent Vacated..... No

4330 - 0 Elizabeth Cziraki

Res Addr: 350 Squire Canyon Rd  
San Luis Obispo, CA 93401

Mail Addr: PO Box 554  
Avila Beach CA 93424

Incumbent - Elect..... No  
Residence County..... Yes  
Appointed/Elected..... Appointed To Vacan  
Party.....  
Incumbent Vacated..... No

4330 - 1 Stephen Wayne Fiant

Res Addr: 6655 Fern Canyon Ln  
San Luis Obispo Ca 93401

Mail Addr:

(805)595-7021

Incumbent - Elect..... No  
Residence County..... Yes  
Appointed/Elected..... Appointed To Vacan  
Party.....  
Incumbent Vacated..... No

max@surfari.net

### 4335 Squire Canyon Community Services District DIRECTOR

4335 - 4 Lino Fernando Campos

Res Addr: 430 Squire Canyon Rd  
San Luis Obispo Ca 93401

Mail Addr: Po Box 4712  
San Luis Obispo Ca 93403

Incumbent - Elect..... No  
Residence County..... Yes  
Appointed/Elected..... Elected  
Party.....  
Incumbent Vacated..... No

4335 - 5 Keith James Faleros

Res Addr: 491 Squire Canyon Rd  
San Luis Obispo Ca 93401

Mail Addr: 3793 Parkhill Rd  
Santa Margarita Ca 93453

Incumbent - Elect..... No  
Residence County..... Yes  
Appointed/Elected..... Elected  
Party.....  
Incumbent Vacated..... No

Total Incumbents: 5



**NOTICE TO COUNTY ELECTIONS OFFICIAL  
ELECTIVE OFFICES TO BE FILLED, MAP OF DISTRICT BOUNDARIES,  
PAYMENT OF CANDIDATE STATEMENT OF QUALIFICATIONS**  
Elections Code §§10509,10522

Squire Canyon Community Services District  
Name of District

TO THE COUNTY ELECTIONS OFFICIAL OF SAN LUIS OBISPO COUNTY:

- Notice is hereby given that the elective offices of the district to be filled at the Consolidated General Election on November 8, 2022, are as follows:

| NUMBER OF DIRECTORS TO BE ELECTED | TERM OF OFFICE |
|-----------------------------------|----------------|
| <u>2</u>                          | Four Year Term |
| <u>X</u>                          | Two Year Term  |

Name of Elected officials whose term will be expiring.

Fernando Campos  
Keith Falavos

- The qualifications of a nominee and of an elective office of the district are as follows:

**SHALL BE A REGISTERED ELECTOR RESIDING IN THE DISTRICT**

- Pursuant to Elections Code §10522, a map showing the boundaries of the district is attached.

Have the boundaries changed since 2020?

YES \_\_\_\_\_ NO X

- Please indicate whether the DISTRICT or the CANDIDATE will pay for the printing and handling of the Statement of Qualifications, per Elections Code §13307

DISTRICT \_\_\_\_\_ CANDIDATE X

Signed: Brad Hagenann

Dated: 6/20/22

Print Name and Title: Brad Hagenann

Figure 2-6

### Squire Canyon Community Services District Service Area & Sphere of Influence Recommended 2015



**Legend**

- Major Roads
- Service Area
- Sphere of Influence  
(Same as Service Area)



Prepared By: SLO/LAFCO  
Name: Squire Canyon\_031115.rdy  
Date: 5/10/2015

